



DEPARTMENT OF WATER RESOURCES
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

UTILITY CRAFTSWORKER, WATER RESOURCES
OPEN/SPOT EXAMINATION
FOR BUTTE, CONTRA COSTA, MERCED, KERN AND
LOS ANGELES/RIVERSIDE/SAN BERNARDINO, SUTTER/YOLO COUNTIES

THIS CANCELS AND SUPERCEDES THE BULLETIN ISSUED 11/11

CONTINUOUS TESTING	Application forms (STD 678) must be POSTMARKED no later than the final filing date. Applications postmarked, personally delivered, or received, or received via interoffice mail after the final filing date will not be accepted for any reason. FAXED OR E-MAILED APPLICATIONS WILL NOT BE ACCEPTED.	
	CUTOFF DATES for receipt of applications are January 31 and July 31 of each year. Applications received after the cutoff date will be held for the next administration of the exam.	
WHO SHOULD APPLY	This is an open examination. Candidates who meet the minimum qualifications as stated below may apply for this examination.	
	MAILING ADDRESS: Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001	OR SUBMIT IN PERSON: Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814
	DO NOT SEND APPLICATIONS TO THE DEPARTMENT OF HUMAN RESOURCES OR DEPARTMENT OF WATER RESOURCES' FIELD OFFICES. Applications are available at Department of Water Resources' (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm , local office of the Employment Development Department, the Department of Human Resources (Cal HR), and their website: www.jobs.ca.gov .	
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.	
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.	
SALARY RANGE	\$3943 - \$4533 New Salary will be \$4848-5893 (Upon Legislative Approval)	
ELIGIBLE LIST INFORMATION	Separate open eligible lists will be established for Butte, Contra Costa, Merced, Kern and Los Angeles/Riverside/San Bernardino, Sutter/Yolo Counties for the Department of Water Resources. Names of successful competitors will be merged onto the list in order of final scores, regardless of date. Eligibility may be established in one location only. Eligibility will expire after 12 months.	
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	Either I Successful completion of a recognized utility craftsworker apprenticeship. (Apprentices who are within six months of completion of their apprenticeship may be admitted to the examination, but they must present evidence of successful completion of their apprenticeship before they may be appointed.) Or II Four years of varied construction or maintenance experience in any combination of functions such as maintenance carpentry, pipe fitting, painting, welding, plumbing, concrete, or electrical work, and which must have included one year of experience operating medium or heavy maintenance or construction equipment.	
SPECIAL LICENSE REQUIREMENT	Possession of a valid permanent Class C California driver's license. (A Class C is defined as a standard California driver's license.) In addition, a valid unrestricted California Class A driver's license and appropriate special endorsements and certificates that are required to fully comply with vehicular regulations must be obtained. Employees must meet these requirements within 90 calendar days of appointment.	
SPECIAL PERSONAL CHARACTERISTIC	Willingness to work irregular hours in times of emergency.	
ADDITIONAL DESIRABLE QUALIFICATION	Education equivalent to completion of the twelfth grade.	
POSITION DESCRIPTION	A Utility Craftsworker, Water Resources, under supervision, performs civil maintenance work; operates, services and makes minor adjustments to medium and heavy construction and maintenance equipment such as trucks, backhoes, loaders, cranes, graders, bulldozers, draglines, and scrapers; performs maintenance carpentry, electrical, welding, painting, and concrete work; applies pesticides and herbicides for weed and rodent control; may be involved in flood fighting activities as needed; directs and assists in training apprentices and unskilled helpers and may, on occasion, act as leadperson on a project or shift basis over a small crew; may use underwater diving equipment in connection with underwater inspection and repair of structures and facilities. Inability to obtain a valid California Class A driver's license and special endorsements and certificates within 90 days after appointment is sufficient cause for separation from employment.	
	Positions exist in the counties listed above with the Department of Water Resources.	

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

EXAMINATION
INFORMATION

Testing is considered continuous as applications will be accepted at any time, examination dates can be set at any time, and the eligible lists are merged by the Department of Water Resources.

Competitors may only test once during an 12-month period. (This includes all locations.)

This examination will consist of a **Written Test - Weighted Pass/Fail** and a **Qualifications Appraisal Interview - Weighted 100%**. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained in each phase of the examination as well as a minimum overall rating of 70%.

SCOPE OF
EXAMINATION

Written Test – Weighted Pass/Fail

- A. **Knowledge of:**
- 1. General maintenance and construction.
 - 2. Equipment operation and maintenance.

Qualifications Appraisal Interview – Weighted 100%

In addition to evaluating the competitors’ relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor’s:

A. **Knowledge of:**

- 1. Operation and maintenance of medium and heavy maintenance and construction equipment.
- 2. Tools and practices used in welding, protective coating, painting, carpentry, plumbing, pipe fitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.
- 3. Levee repair.
- 4. Pesticide application.
- 5. Safe working practices and departmental rules and regulations.
- 6. Federal, State, and local agency regulations applicable to use of pesticides, control burning, transportation of heavy equipment, and hazardous materials.
- 7. State and Federal environmental regulations.

B. **Ability to:**

- 1. Apply required knowledge.
- 2. Perform varied skilled work relating to flood control and repair of project facilities.
- 3. Follow instructions, both oral and written.
- 4. Read and work from plans, drawings, and specifications.
- 5. Use of computers.
- 6. Assist in training of apprentice level employees.
- 7. Keep work records and make reports.
- 8. Maintain good relationships with co-workers, other agencies and the public.
- 9. Ability and agility at a level required for successful job performance.

WRITTEN TEST
WAIVER

It is anticipated that a passing score once achieved on the Utility Craftsworker, Water Resources test will be good for 24 months (or longer if considered to be in the best interest of State service). **Please retain your notice of test results.** Success in this test will permit competition in future examinations for this class during this period without retaking the test. However, a new application and interview are required for each future list.

VETERANS
PREFERENCE

Veterans Preference Credit will be added to the final score of all competitors who are successful in this examination and who qualify for, and have requested these points through the State Personnel Board. Due to changes in the law effective January 1, 1996, **VETERANS WHO HAVE ACHIEVED PERMANENT CIVIL SERVICE STATUS ARE NOT ELIGIBLE TO RECEIVE VETERANS’ CREDITS.**

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

Applications are available at Department of Water Resources’ (DWR) offices, the DWR website: www.water.ca.gov/jobs/currentexams.cfm, local office of the Employment Development Department, California Human Resources (CalHR), the CalHR website at www.jobs.ca.gov and click “My Profile”.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of candidates and conditions warrant. Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate’s notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device.
California Relay Telephone Service for the Deaf or hearing impaired: From **TDD phones: 1-800-735-2929**; From **Voice phones: 1-800-735-2922**.

For information regarding this examination, please contact Zambia Cain at (916) 653-9568.